**Rubric for up to $5,000 Individual Faculty or Faculty Group Award Assessment**

**Candidate’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rubric Score\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (maximum 13 points)

Proposal not considered: (check appropriate reason)
 \_\_\_\_ incomplete application (missing necessary approvals)
 \_\_\_\_ not within the funding time frame
 \_\_\_\_ 3rd application in 1 year for same award
 \_\_\_\_ does not belong to AAUP Bargaining Unit

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| --- | --- | --- | --- | --- | --- | --- |
| **Criteria / Rating**  | **-2** | **-1** | **0**  | **1 (minimum)** | **2 (satisfactory)** | **3 (exceptional)** |
| Previous funding  | Any received last year  | Any received 2 years ago  | (year= academic year)  |  |  |  |
| Final report for previous funds  |  | Missing or Incomplete |  |  |  |  |
| Goals  |  |  | Unclear or missing  (ie: does not satisfy the minimum requirements.) | Gives name of event or activity (with limited or no description) **AND**Lists goals for the proposal, which are appropriate for the nature of the event **AND**It is clear that this proposal supports either  teaching research/scholarship/creative works service/leadership | Goals meet the minimum requirements **AND one or two** of the following: Describes event or activity in sufficient detail to judge its value or importance.Provides a clear detailed description of why the person should participate. Describes ***how*** the goal will facilitate the faculty member’s ongoing professional development in one of the three areas listed on the left. | Goals meet the minimum requirements **AND ALL** of the following: Describes event or activity in sufficient detail to judge its value or importance.Provides a clear detailed description of why the person should participate. Describes ***how*** the goal will facilitate the faculty member’s ongoing professional development in one of the three areas listed on the left. |
| Budget  |  |  | Unclear or missing  | Budget is included, but cost estimates may be general in nature.  | Budget meets minimum requirement **AND**Includes specific sources of expected costs, demonstrating research into costs.  |  |
| Outcome: Contribution to faculty member’s professional development |  |  | Does not describe a clear contribution to some aspect of faculty member’s professional development. | Briefly describes how the candidate will use information gained from this event to further their own professional activities in:teaching or research/scholarship/creative works or service/leadership | Meets minimum requirement for this outcome **AND** Describes with specificity how the event/activity expands their knowledge or skills in unique or novel ways. **OR** how the candidate will build on this event/activity in the future (ie: how it provides a platform for further growth & development). | Meets minimum requirement for this outcome **AND BOTH** of the following:Describes with specificity how the event/activity expands their knowledge or skills in unique or novel ways.how the candidate will build on this event/activity in the future (ie: how it provides a platform for further growth & development). |
| Outcome: Contribution to the faculty member’s department or discipline. |  |  | Does not describe a clear contribution to faculty member’s department or discipline. | Briefly describes how the event/activity contributes or relates to the candidate’s department or discipline. | Meets minimum requirement for this outcome **AND** Describes with specificity how candidate will share the knowledge they have gained with colleagues at their department and/or in the broader discipline. |  |
| Outcome: Contribution to the mission, goals and/or vision of UCBA  |  |  | Does not describe a clear contribution to college or its mission/vision | Describes how candidates’ goals are in line with the college’s mission or its vision or its goals.  |   |  |