University of Cincinnati, Blue Ash College

Associate Degree Program of Nursing

Cincinnati, Ohio

**GUIDELINES FOR ROLE TRANSITION EXPERIENCE OF NURSING VI Spring 2022**

## RN Preceptor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clinical Unit:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Faculty Member**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

## Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

During the Role Transition Experience component of Nursing VI, students will focus on making the transition from a student nurse to a graduate nurse. The purpose of this experience is to allow the students to apply basic concepts of patient care management. The course and content outcomes are listed below.

**Course Outcomes – Nursing VI**

* Demonstrate clinical competence and safety in the nursing care for groups of patients with complex health problems
* Integrate the nursing process in the care of patients experiencing complex health problems.
* Integrate management principles and evaluate organizational effectiveness while caring for a group of patients with complex health problems.
* Integrate information to address practice issues and own learning needs.
* Integrate patient care technologies, information systems, and evidence-based practices to support the safe delivery of care to a group of patients.
* Integrate effective communication skills in all areas of practice.
* Integrate teaching and learning activities to address educational needs of patients.
* Incorporate caring behaviors that reflect a holistic approach to diverse patient populations.
* Integrate the advocacy role and responsibilities of the beginning nurse to promote dignity, integrity, and self-determination.
* Incorporate legal, ethical, social and personal accountability as a member of the profession.
* Develop the role of member of the profession and lifelong learner.

# Guidelines flow from the Ohio State Board of Nursing Rule # 4723-5-01

**RN Preceptor Definition:**

A licensed nurse who provides supervision of a nursing student’s clinical experience at the clinical agency in which the preceptor is employed and implements the clinical education plan at the direction of the course faculty.

**RN Preceptor Qualifications:**

1. Completion of an approved registered nursing education program in a jurisdiction as defined in paragraph (R) of rule 4723-5-10(A)(5) of the Administrative Code

2. Experience in the practice of nursing as a registered nurse with demonstrated competence in the area of clinical practice in which the preceptor provides supervision to a nursing student;

3. Current, valid licensure as a registered nurse in the jurisdiction or foreign country where the supervision of a nursing student's clinical experience occurs.

4. The preceptor shall provide supervision to no more than two nursing students at any one time as outlined in rule 4723-5-20(G) of the Administrative Code.

6. Demonstrate an attitude of professionalism and positive role modeling towards nursing students.

7. Work a schedule that would allow the student to complete 72 hours, *ideally* within a 2- 3-week period.

8. Unit Manager or designee gives approval for all RNs who meet qualifications.

**Rule 4723-5-10(A)(5), OAC,** specifies that a preceptor for a RN nursing education program shall have (a) Completion of an approved registered nursing education program in a jurisdiction as defined in paragraph (R) of rule 4723-5-01 of the Administrative Code; (b) Experience in the practice of nursing as a registered nurse with demonstrated competence in the area of clinical practice in which the preceptor provides supervision to a nursing student; (c) A baccalaureate degree in nursing is preferred; and (d) Current, valid licensure as a registered nurse in the jurisdiction or foreign country where the supervision of a nursing student's clinical experience occurs.

**Rule 4723-5-20(G), OAC**, specifies that a preceptor shall provide supervision to no more than two nursing students at any one time, provided the circumstances are such that the preceptor can adequately supervise the practice of both students.

**Program record requirements Rule 4723-5-21(E), OAC**, specifies that the administrator of the program shall maintain records for preceptors including: (1) Verification of current, valid licensure as a registered nurse, or, for a practical nursing education program, as a licensed practical nurse, in the jurisdiction or foreign country where the supervision of a nursing student's clinical experience occurs; and (2) A record demonstrating competency in the area of clinical practice in which the preceptor provides supervision to a nursing student, including the names and locations of employers in the field of nursing, with time periods of employment.

## ROLE OF THE RN PRECEPTOR

1. Complete the Preceptor Qualifications form.
2. Comply with FERPA regulations. Guidelines attached.
3. Work with a student for **72 hours**. The student will average no more than three 12-shifts per week. The student/faculty will be contacting the preceptor to work out a feasible schedule. The student will submit the clinical schedule to their faculty member for approval. The dates of role transition are from March 14 through April 24, 2022.
4. Assist the student in planning nursing interventions using agency policies and procedures.
5. Review daily goals written by the student prior to beginning each shift. These goals have been submitted to faculty electronically.
6. Encourage the student to make decisions using problem-solving techniques and help the student identify alternative decisions.
7. Guide the student daily in the implementation of the nursing process for a group of patients.
8. The RN preceptor is responsible for intervening if he/she identify a student’s behavior that is unsafe, incompetent or if the student is not acting within the standards of care. The RN preceptor must report this incident/behavior to the faculty member immediately.
9. Provide the student with RN coverage at all times.
10. Meet with the faculty member to discuss the student progress toward the attainment of goals a minimum of two times.
11. Provide feedback on the student’s progress toward course outcomes; communication/ teaching skills; interactions with patients, families, and healthcare workers; documentation; and application of the nursing process including interventions and management of safety issues to the student’s faculty member.
12. Complete a student progress report at the end of the experience and submit to faculty member.
13. Adhere to the Guidelines for Role Transition.
14. The RN preceptor will provide feedback to the student regarding his/her performance during each role transition experience. Feedback may focus on delegation, prioritization of care for a group of patients, time management, and increasing responsibility for patient care.

# ROLE OF THE FACULTY MEMBER

The faculty at Blue Ash College wish to work cooperatively with you and the student during the Nursing VI transition experience.

**The Faculty Member will:**

1. Review the guidelines of the role transition experience with the RN preceptor and student.

2. Approve the student’s scheduled hours and review daily goals.

3. Function as a resource person for the RN preceptor and student.

4. Contact the RN preceptor twice to discuss student progress.

5. Communicate with the student weekly to discuss and evaluate progress during role transition.

6. Respond and support identified educational concerns about the student.

7. Complete the student’s final course evaluation.

**ROLE OF THE STUDENT**

The student will contact the RN preceptor to establish a weekly clinical schedule: a minimum of 12 hours per week with a maximum of 3-12 hour shifts per week for a total of 72 hours during the role transition experience.

The student will continue to attend support courses, complete Kaplan tests, and complete all assignments as scheduled. \*Students are not permitted to schedule clinical hours during the Kaplan Review Course. **Students must be passing the course with an 80% or greater test score after test #2 and be satisfactory in clinical before participating in the role transition experience. Students must be passing the course with a 78% or greater test score after test #3 and be satisfactory in clinical before participating in the role transition experience. Students who have a 77.9% or less in testing after test #3 will not be able to participate in the role transition experience.**

The student must submit their clinical schedule to the faculty member when available. The faculty member must approve the clinical schedule before the student begins the transition experience.

**\*In the event of schedule changes, the student must notify the faculty member prior to the changed clinical time for approval or the time will not count. In addition, in the event a preceptor is ill or is unable to work their scheduled shift the student must contact the faculty member immediately. The student cannot work with another preceptor assigned by the charge nurse on the unit unless the faculty member has been notified prior to the shift. The faculty member is required by the Ohio Board of Nursing to verify the new preceptor’s experience and licensure and obtain the preceptor qualification form prior to the student working with the RN**.

The student will provide client care and implement nursing interventions following hospital, school, and unit policies and procedures in a safe manner and within the scope of student nursing practice.

The student will follow all school and nursing department policies and procedures as outlined in their Student Handbooks.

Prior to each worked shift, the student will identify three goals based on the transition student learning outcomes and submit goals electronically using their UC email account to faculty member at least 24 hours prior to each clinical experience. The student will provide these goals to the RN preceptor prior to beginning each shift for review. The student will evaluate progress toward the identified goals on the transition log after each worked shift and submit to their clinical faculty member. If a student is working two back-to-back shifts, goals and evaluation of progress towards goals can be combined. **A minimum of three goals/progression logs must be submitted.**

**Students are expected to**:

Give report using clear communication

Participate in nursing care activities

Complete all assigned work before leaving the clinical unit – **this may require students to stay longer than their scheduled shift, additional time required to complete work is not credited toward the 72 hours for transition.**

The procedures the student may or may not perform and the level of supervision required arelisted below and are the RN Preceptor Guidelines. Please do not hesitate to call or text the faculty member if you have any questions as to which nursing procedure(s) the student can and cannot perform. The assigned facility’s Policies and Procedures may dictate more restrictions.

Students must also complete the Development of the Role of Member of the Profession and Lifelong Learner Worksheet and submit to Canvas by Friday, April 15, 2022 by 5pm.

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| **REQUIRE DIRECT RN SUPERVISION**  **(Assigned RN preceptor by student’s side and actively supervising procedure.)** | **MAY NEED DIRECT RN SUPERVISION DUE TO LIMITED EXPERIENCE** | **CAN NOT PERFORM** |
| All IV fluids, IVPB and IVP medications administration via peripheral line and/or central line.  Heparin / Insulin drips – hanging a new bag or rate changes (Students may not co-sign as 2nd RN)  Hanging TPN (Students may not co-sign as 2n RN)  New or unfamiliar procedures  Verbal or telephone orders  Suture/Staple removal  Starting IVs (check facility policy)  N/G insertion  Discontinue central lines  Accessing a PAC  Central line dressing changes, flushes, and cap changes  Peripheral line flushes | SQ or IM injections  Trach care / suctioning  Complex dressing changes  Fingersticks for blood sugar (Some facilities do not allow students to preform)  Inserting a foley catheter  Administering medications via enteral feeding tubes  Programming Feeding Tube Pumps | Administer medications for Procedural (Conscious) Sedation  Titrate cardiovascular agents (ie. Dopamine, Dobutamine, Cardizem, Primacor, Pronestyl, Lidocaine, NTG)  Administer or change rates of PCA/Epidurals  Acknowledge medication orders  Witness or sign consent forms  Hang blood/blood products  Transcription of orders  **PERINATAL:** MgSO4 IV – hanging bag or rate  Changes  \*Any skill requiring a **Specialized Competency** by the RN Preceptor |

The student must work under the supervision of the RN preceptor or a designated substitute RN preceptor at all times. The designated substitute RN must meet the preceptor qualifications.

The student will share the evaluation of the role transition experience with the RN preceptor so that the process of mutual evaluation might occur.

Clinical absence could put the student at risk for not completing all course objectives satisfactorily. Any missed clinical hours may be rescheduled with the preceptor and with faculty approval and must be completed prior to April 24, 2022.

Students must meet all clinical objectives at a satisfactory level and complete the final course evaluation. The faculty member will seek feedback from the RN preceptor in completing the student’s final clinical evaluation.

**LEGAL CONSIDERATIONS**

1. The RN preceptor has a legal responsibility and a professional responsibility as the primary patient care provider.

2. The student must be under the supervision of the RN preceptor (designated substitute RN preceptor) at all times.

3. The RN preceptor is responsible to intervene if the preceptor identifies a student behavior that as unsafe, incompetent or unprofessional.

4. If the student is not performing within the standards of care, the RN preceptor must report this to the faculty member immediately.

5. The RN preceptor is liable if she/he knowingly delegates a task that is outside the realm of the student's competency level.

6. The student is responsible to safely and accurately perform the competencies that they have been taught.

7. If the student performs a skill, procedure or any activity that he/she has not been taught or that is against agency policy, the student is liable.

8. The faculty member is ultimately responsible for the student's grade.

9. The student should not be considered part of the employed work force of the agency.