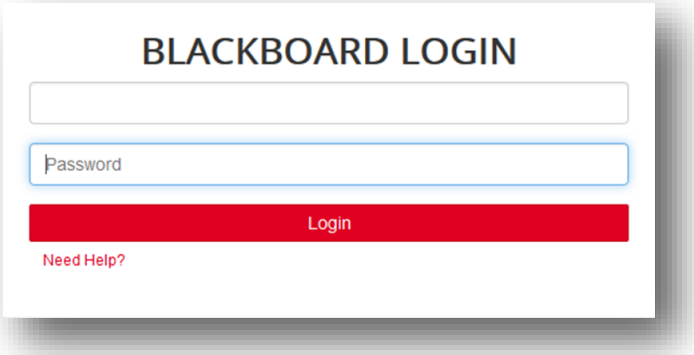
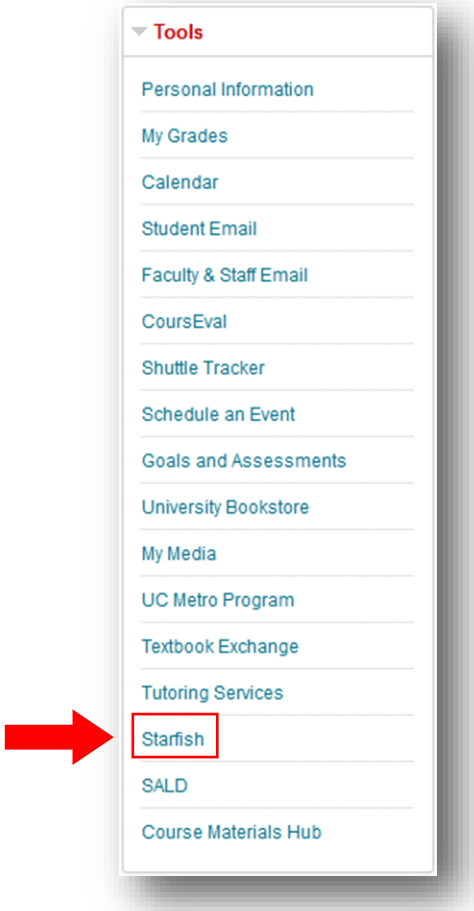
STARFISH CONNECT

- How to Schedule an Appointment -

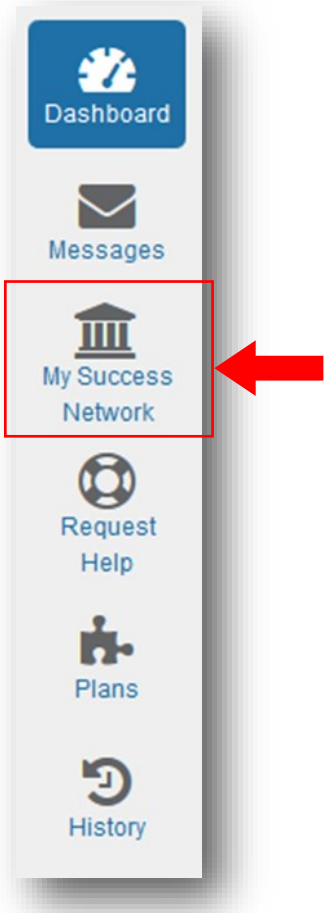
1 Log into **Blackboard**



2 Under **Tools**, click the **Starfish** link



3 Choose **My Success Network** from the left-hand navigation bar



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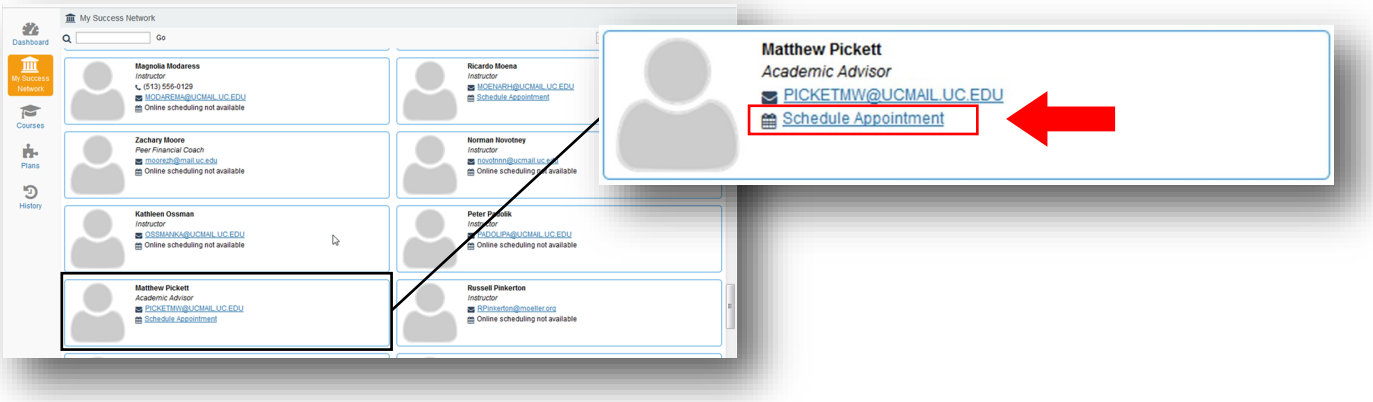
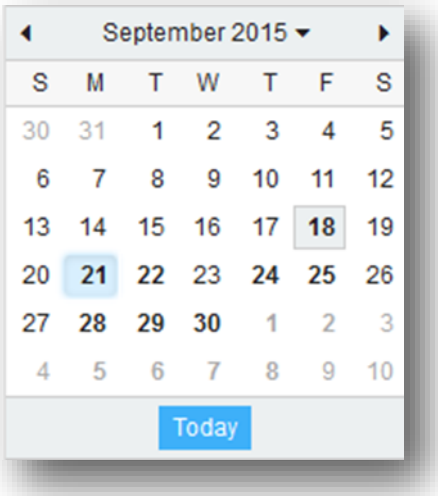
4 Find your advising center or advisor from the list

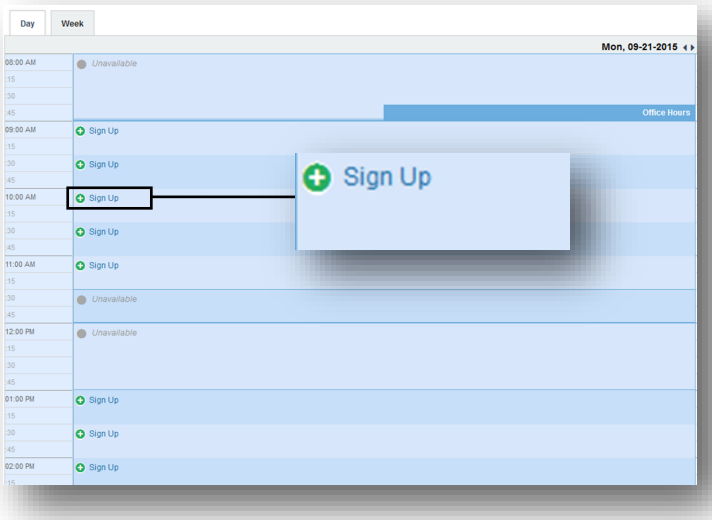
5 Click **Schedule Appointment**



6 Pick an available date (in bold) from the left-hand calendar

7 Choose an available time and click **Sign Up**





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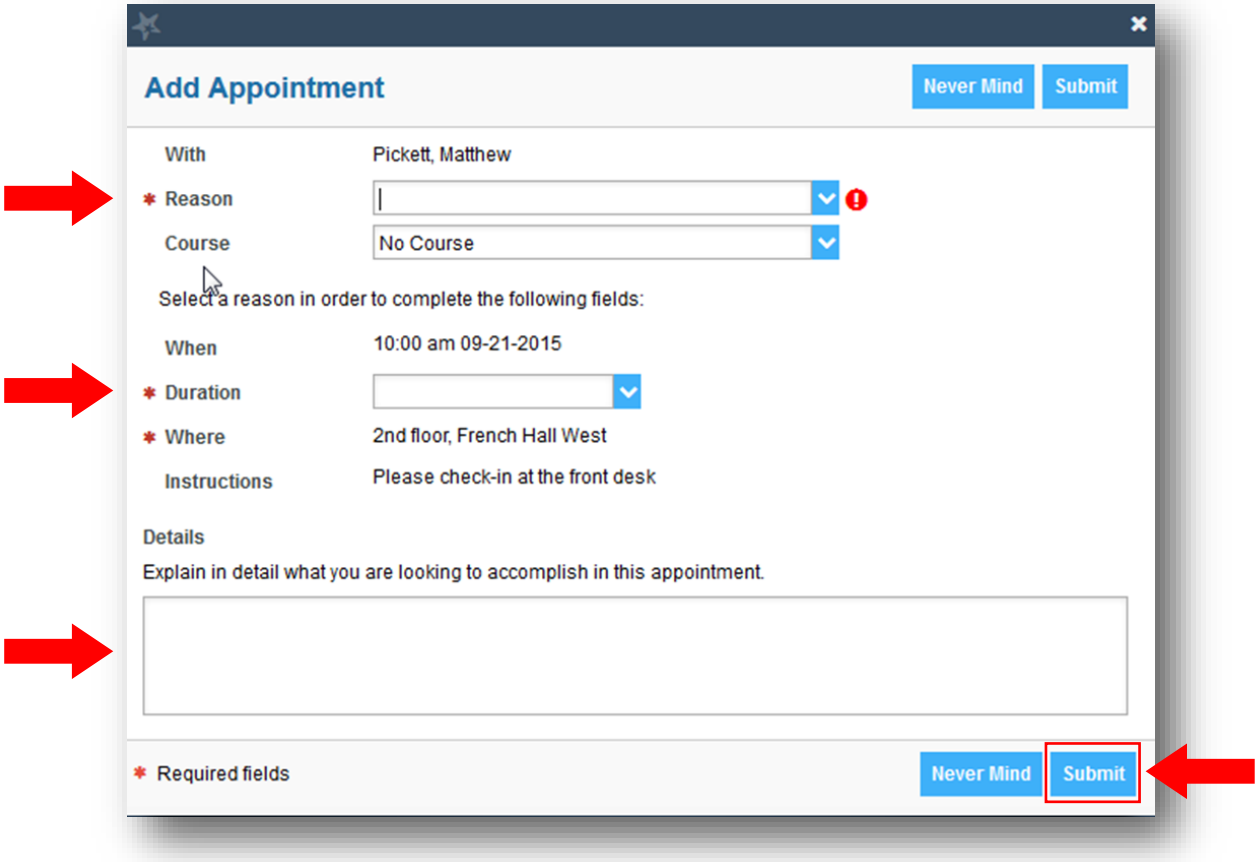
8 Choose **Reason** and **Duration** and write a brief **explanation**



9 To finish, click **Submit**