**Student Organization Advisor**

At the University of Cincinnati Blue Ash College (UCBA), every student organization must have at least 5 active members and a student organization advisor. An advisor can be any part-time or full-time faculty or staff member associated with the University of Cincinnati. Advisors will provide support and guidance to members of the student organization by representing as a member themselves, and in serving as a student advocate.

The advisor is responsible for the following:

* (*New Organizations Only*) Support members in development of organization application including bylaws and constitution.
* Work with campus partners to secure resources (meeting and event space, facilities and IT requests, funding) on behalf of student organization.
* Attends as many meetings/events hosted by student organization as possible.
* Assists students in adhering to University policy and protocol.
* Serves as mentor.
* Compiles and submits end-of-year report.