

SALLY BALVANZE

123 Forbes Street
Cincinnati, OH 45202
513-555-1234

balvansy33@mail.uc.edu

OBJECTIVE

To benefit from the John D. and Marjorie E. Sipple Study Abroad Scholarship. The Scholarship will assist with the costs of the Study Abroad program so I can further satisfy my interests and expand my horizons in Brazil.

EDUCATION

Associate of Applied Business, May 2014
University of Cincinnati Blue Ash College
GPA 3.7 / 4.0

Diploma, May 2012
Hampton High School
Enrolled in honors and advanced placement courses

EMPLOYMENT

Student Assistant, University of Cincinnati Blue Ash (August 2012-present)

- Assist with administrative duties: schedule appointments, answers phones, deliver mail
- Greet, direct and give information to college visitors
- Update and maintain computer database utilizing MicroSoft Access

Camp Counselor, Hampton Parks and Recreation (Summers 2011 & 2012)

- Provided a safe and fun environment for 15 kids ages 5-6
- Organized and supervised activities for children's day camp
- Took kids on nature hikes and educational explorations

ACTIVITIES

Writer & Photographer, Hampton High School Yearbook (2011-2012)

Member, Hampton High School Chorus (2009-2012)

Member, Hampton High School Tennis Team (2009-2012)

AWARDS

Student Citizenship Certificate (2011)

- Awarded to the Grade 11 student who best exemplifies community involvement

Hampton's Gold Pin Recipient (2010)

- Awarded for excellence in three or more academic subjects

VOLUNTEER WORK

Community Service Participant (2008-present)

- Participated in various outreach programs through church involvement
- Logged over 300 volunteer hours on a yearly basis
- Served local soup kitchens, relief organizations, Special Olympics, fund raisers, etc.