Sally Balvanze

123 Forbes Street Cincinnati, OH 45202 513-555-1234 balvansy33@email.uc.edu

EDUCATION

Associate of Applied Business, June 2012 University of Cincinnati Raymond Walters College

Diploma, May 2008 Hampton High School GPA 3.47/4.0 Enrolled in honors and advanced placement courses

COURSEWORK

Current courses fulfill School's General Education Requirements: Highlights include: Creative Writing, Introduction to Psychology, Philosophy

EMPLOYMENT

Student Employee, Career Development Office, University of Pittsburgh

· Assist with administrative duties as assigned

Camp Counselor, Hampton Parks and Recreation (Summer 2008)

- · Organized and supervised activities for children's day camp
- · Provided safe and fun environment for kids ages 5-10

ACTIVITIES

Writer, Hampton High School Yearbook (2007-2008) Member, Hampton High School Chorus (2005-2008) Member, Hampton High School Tennis Team (2005-2008)

VOLUNTEER WORK

Community service participant, St. Paul's United Methodist Church

· Participated in various outreach programs through church involvement