

Sara Smith

58 Example 7th Avenue, Glenview, IL 65987

Contact #, Email Address

OBJECTIVE

Seeking a Veterinary Technician position with Fall River Animal Hospital Inc. which will require me to utilize my animal care skills, education and experience to ensure the well-being of animals and pets.

SUMMARY OF QUALIFICATIONS

- Over 2 years of experience as veterinary technician
- CVT Certified
- Able to act as the extra eye, ear and hand for the veterinarian to make sure the best quality pet care
- Highly skilled in educating clients regarding best wellness plans, preventive care and pet health requirements
- In-depth knowledge of ensuring the safety of pets, clients and associates by utilizing safe restraining techniques
- Hands-on experience in obtaining appropriate information and animal history from clients and maintain appropriate and complete medical charts
- Able to view physical symptoms and medical problems and read medical instruments
- Demonstrated ability to maintain clean, sterile and prearranged treatment areas, exam rooms and labs
- Proven ability to assist with surgery
- Computer skills – Medical software, Microsoft Outlook, Word and Excel
- Bilingual – French and German

ACCOMPLISHMENTS

- Reorganized animal registration procedures, shortening process from 10 to 5 minutes
- Received the recognition from clients

EDUCATION

Bachelor of Science in Veterinary Technology – AVMA Accredited

University of Glenview

Graduation Date: June 2008

PROFESSIONAL EXPERIENCE

Nov 2010 – Present

Glenview Animal Hospital – Glenview, IL

Veterinary Technician

- Provide nursing care and healing therapy for animals
- Perform laboratory tests to help in finding of animal health problems
- Sterilize and prepare surgical equipment and clean after surgery
- Handle, hold back and care for animals during treatment and surgery
- Produce radiographs, and collect and analyze samples

Jan 2010 – Nov 2010

Veterinary Specialty Center – Buffalo Grove, IL

Junior Veterinary Assistant

- Provided wound and bandage care
- Prepared and assisted medications and vaccines
- Assisted during treatments
- Educated and advised clients on pet nutrition and home care