**Events/Deadlines**

* Have by tomorrow afternoon (19feb2020 around 12:00PM) whether or not you can participate in world fest. SG has committed.
* SG has committed to World Fest, Rock the boat event, Linkden party, Teambuilding mathew 25 Mainevent, and SG elections.
* Headshots + Team pictures before March. Possibly during an Exec meeting.
* April 16th Spring fling*!*
* 23-27th March have a tabling event for elections.
* April 6th-10th Campaign week!
* April 13th-17th Polling week!
* April 20th election results!
* Linkedin party after Spring Break

**Chris’s Report**  
What goes into a good event?

* Present ideas and purposes to the exec team before any of the process below can begin. This is to ensure its appropriate or that it’s worth the SG’s time/funds.
* If you are tabling, why are you tabling? Make sure your table is not just a free handout but has information
* How far out do you need to book your event? (1 month)
* How will you advertise?
* Which rooms can be booked when? Typically Conference rooms can be reserved at any time of year, where as classrooms are only reservable after the first 2 weeks of the semester
* Student life has 2 tables that can be used, first come first served.
* How many people need to be staffed.
* Make sure you find replacement fill-ins for tabling.
* How much food / pass outs are needed?
* What supplies would you need? Tablecloth, bowls, napkins?
* Develop a task list and assign people deadlines.
* Report to the Treasurer for budget, and then calculate how much money will be needed.
* Figure out how to do sign ups / sign ins
* Be aware of paperwork. (Contracts typically take 2 months to go through main campus’s people)
* Make sure to thank guests / participants
* Figure out if your goal was met, and if your audience received the targeted message.
* Ensure that cleanup is handled. Spoiled and forgotten food because “some one else will deal with it” is unacceptable.

Student Gov 2020 Fall ideas

* Classroom visits for outreach
* Tabling for outreach
* Shoulder-taps for outreach. If not planning on running again next semester, find at least 3 shoulder taps.

No update on Room changes for Tribunals.

Have Trevin and a second exec go to a meeting with the Enlightener. Start with the dean. Present that the idea that Student Gov would like to start a petition for student organizations to have access to social media accounts.

* Chris supports this*! 😊*
* Chris does not support going rogue with a social media account.

**V.P.’s Report**  
Discussing what we will do this semester

* New executive team photo
* Team headshots
* Deadline for pictures ASAP. Before March begins.

Thoughts on doing a team building event

* Latinos in action & Men Of Coller Collaborate to do a Collab event between the groups
* Discussing which funds to use.
* Main event was proposed

Linkedin party. Good opportunity to build eachother’s accounts and their credibility.

Meghan Arss. Resume planner.

**Senator’s Report**

* Senator meeting brought up inviting other more popular fast foods to the area to replace old ones.

**Public Relations**

* Create some sort of shoulder tap handout. For ideal nominees.
* Brought up idea for Social Media page. (Latinos In Action have one).
* Possible food kitchen for team building
* Seconded linkedin party
* Mathew 25 (third world country reachout. They ship supplies to disaster stricken countries). Good Team building!

**Secretary’s report**  
Will send email to everyone for World Fest event.

* Possible face-time tabling for runnerups for SG. If some one is planning on running for student government, it would be in their best intrest to get some face-time with the public to get their message out and perhaps recruit supporters.
  + It is IMPORTANT to note that these would not be student gov outreaches. That would be a conflict of interest
  + *As* student gov, it would probably be up to us to reserve spots/tables/rooms for these
* Contact other clubs, since they may be more interested in running than public ears.

Seconded the idea for a social media page. This would be a good way to outreach for more nervous individuals.